

St Dennis Parish Council
Minutes of the Ordinary Council Meeting held at ClayTAWC on Tuesday 7th
July 2026 at 7.00 pm.

The Chair welcomed all present to the July meeting of the Parish Council and apologised to those present for the late start of 7.09 due to the previous meeting over running.

Present:

Cllr Clarke (Chair), Cllr Edmunds, Cllr Kelsey, Cllr J Griffin, Cllr A Griffin, Cllr James.

In Attendance:

Lynn Clarke (Clerk) and Cornwall Councillor Dick Cole (CC Cole).

79/26 Apologies.

None.

107/26 To note the resignation of a Councillor.

The resignation of Jennifer Burnett as Cllr was noted.

It was **Resolved** to send a card and flowers to Jennifer to thank her for her service to the Council. Proposed seconded all present in favour.

108/26 Election of Vice Chair

Cllr T Edmunds was nominated and seconded for the position of Vice Chair. There being no further nominations a vote was held, all present in favour.

Cllr T Edmunds was duly elected Vice Chair for St Dennis Parish Council and signed the Declaration of Acceptance of Office.

109/26 Declarations of Interest.

None.

The Chair reminded those present that if any other matter arises during the meeting, advice should be sought from the Clerk, and the Chair before continuing.

110/26 Public Participation (to include Cornwall Councillors Report).

a) **Public Participation:**

No members of the public present and no matters raised.

b) **Cornwall Cllr Dick Cole: (CC Cole)**

A written report was not provided this month and CC Cole advised a retrospective report would be circulated.

CC Cole advised that a decision is expected on the Trerice Solar Farm Appeal soon, it is expected that the application will be approved with conditions.

Cllr A Griffin asked if this were to be approved is there a right for the Parish Council to appeal. CC Cole advised that an appeal could not be lodged, a judicial review could be launched but this would be at a cost to the Parish Council.

111/26 To adopt the minutes of the Ordinary Meeting of the Parish Council held on the [2nd June 2026](#) and the Extra Ordinary Meetings of the Parish Council held on the [18th June](#) and the [1st July 2026](#).

The Clerk advised that an error had been identified on the previously agreed payment schedule it was noted that whilst the invoices on the schedule were correct the totals were incorrect as the formula had not included all the payments for the Education Bursary section. With the permission of the Council the signed section was amended and initialled by the Clerk. With these amendments in place, it was **Resolved** – To adopt the minutes for all the above meetings. Proposed and seconded, all present in favour.

112/26 To note the Minutes of the following meetings and Full Council to adopt the recommendations therein.

[Staffing & GDPR Committee](#) – To be discussed under the confidential section of this meeting.

[Planning Committee Meeting](#) – Three decisions ratified via email, updates were provided for four applications, Object response agreed for PA26/03109.

Education Bursary Committee – Deferred to be agreed at next month's meeting.

It was **Resolved** to adopt the recommendations of the Planning Committee. Proposed, seconded all present in favour.

113/26 Matters Arising – Information only.

- The PAT Testing has not been arranged.
- Funding is being investigated for the children's goody bags for the litter pick.
- The priorities for 2026 – 2027 have been updated.
- Signage has been identified for the enhanced LMP, no further work has been undertaken for the application.
- The response for the expression of interest in the installation of electric charging points has been submitted to Cornwall Council.
- The training agreed has been booked.
- The objection response for PA26/03316 has been submitted.

114/26 To agree the delegated decisions made in the past month.

It was **Resolved** to approve the delegated decisions. Proposed, seconded, all present in favour.

The list can be accessed using this link: [Delegated Decisions June 2026](#).

115/26 Financial

a) To approve this month's payments to creditors and income as tabled.

It was **Resolved** – To accept the payment schedule as presented. Proposed, seconded, all present in favour.

Community Account

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank		£ 8.50	Bank Charges 13.05.26 - 14.06.26

DD	Giff Gaff	1781566079229	£	10.00	Office mobile
DD	Nest Pension		£	370.89	Pension Contributions
DD	Coast to Coast Communications	39334	£	17.28	Phone
DD	Sage	GB-02209519	£	27.60	Payroll Software - July
DD	Suez	34141613	£	97.40	Waste Collection - June
DD	Smartest Energy	FLQG5TXHA/011		14.38	PF CCTV Electric - May
DD	Smartest Energy	FLQG57X6Y/011	£	-	Public Toilets Electric - May
DD	Smartest Energy	FWJMA4M6G/009	£	11.02	Cemetery Electric - May
DD	Smartest Energy	FLQG5TXHA/012	£	12.64	PF CCTV Electric - June
DD	Smartest Energy	FLQG57X6Y/012	£	-	Public Toilets Electric - June
DD	Smartest Energy	FWJMA4M6G/010	£	12.85	Cemetery Electric - June
DD	Source for Business	7094451571	£	43.26	Public Toilets Water Rates
DD	Source for Business	7094473281	£	-	Cemetery Water Rates
DD	HP Instant Ink	IIUKDN1130778079	£	67.99	Printer Ink
DD	Smarty		£	18.00	PF CCTV Sim Card
DD	Smarty		£	18.00	Cemetery CCTV Sim Card
DD	Bright HR	U003385484	£	173.42	HR Package
BACS	HMRC		£	2,315.94	Tax & NI
BACS	Staff costs		£	7,284.94	Staff Costs
BACS	Central Cleaning	2457	£	480.00	Cleaning of Public Toilets - June
BACS	Piran Tech	67643	£	106.68	Monthly Service Check & Additional Work
BACS	A1 Tree & Grounds Ltd	2252	£	1,896.00	Grass Cutting May
BACS	A1 Tree & Grounds Ltd	2257	£	1,896.00	Grass Cutting June
BACS	CALC	88	£	84.00	Staff Training
BACS	CALC	108	£	15.00	Staff Training
BACS	CALC	252	£	42.00	Staff Training
BACS	CALC	213	£	30.00	Councillor Training
BACS	Kernow Training Ltd	9243	£	400.00	Staff Training
BACS	Queens Garage	1845	£	25.93	Fuel
BACS	Playsafety Ltd	98584	£	492.00	Rospa Annual Inspection
BACS	Wellers	841521	£	26.00	Legal fees
BACS	The Safety Supply Co.	9770749	£	53.58	Maintenance Items
BACS	The Safety Supply Co.	9781679	£	16.02	First Aid Kits
BACS	A1 Quickflow	469	£	120.00	Public Toilets Emergency Maintenance
BACS	Peninsula	U005750727	£	2,034.00	HR - Provision of services
BACS	Peninsula	U005759104	£	1,194.00	HR - Provision of services
BACS	Peninsula	U005759063	£	2,034.00	HR - Provision of services
BACS	ClayTAWC	3151	£	1,750.00	Rent - Apr-Jun
BACS	Banner/Complete	SINV04496080	£	135.50	Postage Stamps
Card	Microsoft	E0300ZVA4K	£	15.12	Online Services - May
Card	Microsoft	E030103MU2	£	15.12	Online Services - June
Card	Amazon	GB727255821	£	25.99	Maintenance Items
Card	Amazon	GB64ZTJP8AEUI	£	135.36	Dog Bag Dispensers
Card	Amazon	GB6667VJHAEUD	£	15.99	Dog Waste Bags
Card	Amazon	GB6661SY0AEUD	£	7.39	Padlocks
Card	The Safe Shop Ltd	SI-2510073	£	69.00	Fire/Waterproof File Box

Total £ 23,618.79

Education Grants

CHQ No:	Name	Invoice Number	Cost	Reason
DD	Barclays Bank		£ 8.50	Bank Charges 13.05.26 - 14.06.26
BACS	Application 04/26		£ 429.00	(retrospective agreement of payment)
BACS	ClayTAWC	3152	£ 44.88	Room Hire and Printing
	Total		£ 482.38	

Playing Field Trust

CHQ No:	Name	Invoice Number	Cost	Reason
DP	Barclays Bank		£ 8.50	Bank Charges 13.05.26 - 14.06.26
	Total		8.50	

**Grand Total for
June 2026 24,109.67**

b) To approve the bank balances as of [31st May 2026](#).

It was **Resolved** – To approve the bank balances. Proposed, seconded, all present in favour.

c) To sign off the June wages.

It was **Resolved** to approve and sign off the wages. Proposed, seconded, all present in favour.

d) To approve the payments of Education Grants agreed, and to retrospectively approve these at next month's meeting.

It was **Resolved** to agree to the payments being made for grants approved and for approval at next month's meeting. Proposed, Seconded, all present in favour.

116/26 Clerks Report:

The Clerk advised that a report has not been provided this month due to other priorities.

117/26 To agree Parish Council representation on the Cornwall Council Planning Partnership Committee.

Members were advised that applications are being invited for a vacancy on this committee.

Approval for Cllr Kelsey to apply for the position was sought.

Members **Resolved** to approve Cllr Kelsey's application. Proposed, seconded all present in favour.

118/26 To review the [Terms of Reference for the Education Bursary Committee](#) and agree amendments.

Cllr Kelsey advised that further amendments to those highlighted were required.

It was **Agreed** for the Education Bursary Committee to review the document in more detail and for amendments to be presented to Full Council for consideration, following this review. Proposed, seconded all present in favour.

119/26 To agree the Parish Council undertaking the road closure for the Memorial Parade.

It was **Resolved** for the council to undertake the road closure and for Cllr Edmunds and Cllr A Griffin to take the lead on the arrangements. Proposed, seconded all present in favour.

120/26 To consider a vote of no confidence in Southwest Water.

Members discussed this at length following correspondence received for Dower Glann and Southwest Water regarding the campaign. It was noted with grave concern the systematic failure of Southwest Water to manage the sewerage system in Cornwall. Despite record bills and government intervention, raw sewage continues to impact our environment and public health.

It was **Resolved** to formally declare a vote of no confidence in Southwest Water and to sign the collective letter to the Secretary of State demanding the removal of Southwest Water's management through a Special Administration Order. Proposed, seconded, all present in favour.

121/26 To consider claiming for the CCTV damage through the insurance company.

The clerk advised on the cost of the replacement of camera (£534 + VAT) and requested direction of the process the Council would like to agree for the replacement of the damaged unit.

This was discussed at length, and It was **Resolved** not to claim for this through the insurance. It was further agreed to set a timescale with Waldons for the completion of the works. Proposed, seconded all present in favour.

122/26 To discuss and agree the provision of the good citizen award and to agree any associated costs.

Deferred.

123/26 To agree to send a request to Cornwall Council for the designation of St Dennis Parish as a Neighbourhood Priorities Statement area.

Duplicated Item agreed at the meeting on the 2nd June 2026 Min Ref 95/26.

124/26 To receive an update on the welcome signage and to agree any actions required.

Deferred.

125/26 To receive an update on the land at Dunstan Close and to approve any associated costs.

Deferred.

126/26 To approve the cost of training for Cllrs and staff.

It was **Resolved** to approve the cost of Code of Conduct Training at £25 + VAT and FILCA training at £168. Proposed, seconded, all present in favour.

127/26 Reports from Outside Bodies

Cllr Kelsey attended a CERC Community Forum Meeting. A written report was circulated prior to the meeting.

Cllr A Griffin attended a Cornish Lithium Liaison Meeting a copy of the report was circulated prior to the meeting.

128/26 Consultations/Surveys received up to the time of meeting.

A) General Consultations:

None.

b) Planning Applications received up to the time of the meeting.

None.

129/26 Highways and Footpaths Matters

b) Footpaths.

Cllr James spoke of the ongoing situation of litter from Manson Place through Hall Road and the area around Carne Court.

c) Highways.

No matters raised.

130/26 Grant Requests

None.

131/26 Correspondence received.

Action notes & Local Plan Presentation from the CCALCAP Meeting 02/06/26.

Cornwall Planning Partnership Vacancy for China Clay and Luxulyan Parishes CAP Area.

Office of Police & Crime Commissioner News Release. 08/06/26.

Office of Police & Crime Commissioners Weekly Column. 09/06/26.

Office of Police & Crime Commissioner News Release. 10/06/26.

Office of Police & Crime Commissioner News Release. 11/06/26.

Community Engagement Event – Cornwall Local Plan. 11/06/26.

Invitation to attend the Community Trust AGM. 19/06/26.

Cormac Community Workshop information 29/06/26.

Office of Police & Crime Commissioner's Weekly Column. 29/06/26.

CALC news bulletin. 01/07/26.

132/26 Items for the next agenda.

Standing order 3e

That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are requested to withdraw.

133/26 Confidential items –

a) Minutes of the Staffing Committee 4th June 2026.

It was **Resolved** to adopt the recommendations from the Staffing Committee.

b) To review the complaint received and to agree how this will be managed.
Members were provided with a letter and a copy of the complaint.
It was **Resolved** for the complaint to be investigated independently and to allow a budget of £5000 for external support. Cllr Clarke and Cllr Edmunds to manage the complaint and to report back to Full Council. Proposed, all present in favour.

Meeting closed 8.40 pm.

Signed: